## CQUni Bookshop
### Textbook Order Form

**Date:** .................................................................  (Please Print)

**Account Code:*** ..........................................................  Student Number: ..........................................................  
* (If Known From Previous Term)

( Mr / Mrs / Ms / Miss ) **Surname:** ..................................  First Name: ..........................................................

**Delivery Address:** ..........................................................  (Please notify us of any change of address independent of Student Administration)

............................................................................................  Post Code: ..........................................................

**CQU Email Address:** ..........................................................  (Required)

**Other Email Address:** ..........................................................  (Optional)

**Daytime Phone:** ..........................................................  Fax: ..........................................................

( Please notify us of any change of address. Notifying Student Administration does not change our records.)

<table>
<thead>
<tr>
<th>SUBJ</th>
<th>CAT #</th>
<th>QTY</th>
<th>Author</th>
<th>Book Title</th>
<th>RRP</th>
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**STAFF USE ONLY (Date Received into Bookshop)**

**Subtotal**

Add Postage (Select Correct Rate From Table)

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<thead>
<tr>
<th>$</th>
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<tbody>
<tr>
<td>SURFACE MAIL</td>
<td>AIR EXPRESS</td>
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<tr>
<td>1 book $7.50; 2-4 books $9.00; 5-6 books $10.00; 6-8 $13.00)</td>
<td>(1 book $10.00; 2-3 books $15.00; 4-5 books $20.00; 5+ books $22.00)</td>
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</tbody>
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Add Insurance (For Customers in Australia) $ 3.00

**Total of Order**

- [ ] SURFACE MAIL
- [ ] AIR EXPRESS
- [ ] OVERSEAS

Please charge my:  
- [ ] Mastercard  
- [ ] VISA  
- [ ] AMEX

Card Number: __ __ __ __ - __ __ __ __ - __ __ __ __ - __ __ __ __  
Card Holders Signature: ........................................ Expiry Date: …… / …….

Or find enclosed Cheque / Money Order / Bank Draft made payable to CQUni Bookshop for $ ..........................................................

**PLEASE READ!**
- Don’t fax your order if paying by cheque
- Avoid duplicate orders - please only fax or mail the order once.
- Don’t send cash through the mail.
- Don’t combine book payment with cheques for course fees  
  (This will cause a delay in the processing of your order)
- Don’t send credit card details via Email.

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**Mail:** CQUni Bookshop, CQUniversity Post Office, North Rockhampton QLD 4701 Australia  
**Telephone:** (07) 4930 9421 and (07) 4930 9609  
**Fax:** (07) 4930 9454  
**Overseas Student Fax:** 61 7 4930 9454  
**Enquiries:** (07) 4930 6494 - Secure Web Page: [http://bookshop.cqu.edu.au](http://bookshop.cqu.edu.au)