

# BOOKSHOP 2024 Q4 WORKING FROM HOME BUNDLE

## PAYROLL DEDUCTION AUTHORITY AND PURCHASE AGREEMENT

Fixed Term and Continuing Employees only ( not available to casual employees )  
Terms and Conditions apply - see [bookshop.cqu.edu.au/terms.asp](https://bookshop.cqu.edu.au/terms.asp) for details



### 1. EMPLOYEE

Payroll Number	<input type="text"/>	Bookshop Account (if different)	<input type="text"/>
Family name			
Given names			
Department			

### 2. DEDUCTION AND PURCHASE AGREEMENT (SELECT ONE OPTION)

<input type="checkbox"/> OPTION A: Single Display Solution	<input type="checkbox"/> OPTION B: Dual Display Solution
Fortnightly Deduction <input type="text" value="\$ 18.00"/> minimum \$18 per fortnight to cover 12-month agreement )	Fortnightly Deduction <input type="text" value="\$ 33.00"/> minimum \$33 per fortnight to cover 12-month agreement )
Total to Deduct <input type="text" value="\$ 400.00"/>	Total to Deduct <input type="text" value="\$ 750.00"/>

**I authorise** the above amount from the option selected to be deducted from my fortnightly pay from the next payroll date after processing until the amount is paid in full. I understand that if I cease employment with the university, any outstanding balance will be deducted from my final salary payment. If my final salary payment is insufficient to cover the outstanding debt, I will liaise with the Bookshop to make alternate repayment arrangements within 30 days or my account will be passed to the CQUniversity Australia Finance Division for debt collection. I have read and fully understand the CQUni Bookshop Terms and Conditions (see above) and agree to abide by them.

**I also authorise** the purchase of goods nominated (Option A: 24" Dell IPS monitor, Keyboard and Mouse) or (Option B: 24" Dell IPS monitor, Keyboard and Mouse + Additional 24" Dell IPS Monitor with built-in Dock) from CQUniversity Bookshop, inclusive of GST and delivery to residential or business addresses within Australia. I understand that this agreement is dependent on stock availability and that the full amount of the purchase must be paid within 12 months. I understand that CQUniversity Bookshop is not responsible for service and support of this purchase beyond that required by Australian law.

Employee signature	<input type="text"/>	Date	<input type="text" value="D D"/> / <input type="text" value="M M"/> / <input type="text" value="Y Y"/>
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Email application to [bookshop-promotions@cqu.edu.au](mailto:bookshop-promotions@cqu.edu.au) (where possible please use your CQUniversity email account to submit your application)  
Alternatively post your application to **Bookshop Accounts, Building 35, Bruce Highway, Rockhampton North QLD 4701**

Delivery Address Line 1 (or write Rockhampton Campus Store):			
Delivery Address Line 2:			
Delivery Address Line 3:			
Town/City	Mobile Contact (required:)	State	Postcode

#### BOOKSHOP USE ONLY

INVOICE/CUSTOMER NUMBER	<input type="text"/>	<input type="checkbox"/> INVOICE ATTACHED
DEDUCTION CHECKED AND AUTHORISED	<input type="text"/>	DATE <input type="text" value="D D"/> / <input type="text" value="M M"/> / <input type="text" value="Y Y"/>
> SCAN AND EMAIL TO <a href="mailto:PAYROLL@CQU.EDU.AU">PAYROLL@CQU.EDU.AU</a> FOR PROCESSING		

#### PAYROLL USE ONLY

ENTERED	<input type="text"/>	DATE	<input type="text" value="D D"/> / <input type="text" value="M M"/> / <input type="text" value="Y Y"/>
CHECKED	<input type="text"/>	DATE	<input type="text" value="D D"/> / <input type="text" value="M M"/> / <input type="text" value="Y Y"/>
FNE	<input type="text"/>		