

BOOKSHOP STAFF ACCOUNT APPLICATION

Terms and Conditions Apply - see below

For privacy and security, refer bookshop.cqu.edu.au/terms.asp



1. PERSONAL DETAILS

Payroll Number

Family name

Given names

Postal address

State Postcode

Department

Position

Employment Mode (FT/PT/Casual)

How long in position

Email Address

University Phone Number

Mobile or Alternate Phone Contact

How did you find out about Bookshop Staff Accounts? (tick any that apply)

Induction Programme Bookshop Advertising Bookshop Website Bookshop Staff Other Staff

Other

2. AGREEMENT

I hereby apply to open a credit account with CQUni Bookshop. I understand that if I cease employment with the university, any outstanding balance will be deducted from my final salary payment. If my final salary payment is insufficient to cover the outstanding debt, I will liaise with the Bookshop to make alternate repayment arrangements within 30 days or my account will be passed to the CQUniversity Australia Finance Division for debt collection. I have read and fully understand the CQUni Bookshop Terms and Conditions (bookshop.cqu.edu.au/terms.asp) and agree to abide by them.

Applicant's signature

Date

Email application to bookshop-accounts@cqu.edu.au (where possible please use your CQUniversity email account to submit your application)

Alternatively post your application to **Bookshop Accounts, Building 35, Bruce Highway, Rockhampton North QLD 4701**

BOOKSHOP STAFF USE ONLY

APPLICATION APPROVED ACCOUNT CREATED ONLINE PASSWORD CREATED APPLICANT GIVEN PASSWORD AND STAFF ACCOUNTS GUIDE

COMMENTS